



O'Neal Library

Electronic Meeting Policy

The O'Neal Library is subject to the State of Alabama's Open Meeting Act. In response to the amendment to section 36-25A-5.1 of the Alabama Open Meeting Act (ACT 2022-421), O'Neal Library has established the O'Neal Library Electronic Meeting Policy.

Synopsis

Act 2022-421 authorizes members of certain governmental bodies to participate in a meeting of that body by electronic means, under certain conditions, including that a quorum of the body must be physically present.

Purpose

This policy establishes the details and procedures for Electronic Meetings for O'Neal Library Board Meetings as stated in the Code of Alabama in accordance with Act #2022-421.

The electronic meeting of O'Neal Library Board may be held when board members are unable to physically attend the meeting and the following requirements are met:

Notice of Meetings

Notice of board meetings is published on the library website and posted on the City of Mountain Brook calendar of events at least seven (7) days before the scheduled meeting. Regular meetings are held monthly on the third Tuesday at 4:30 pm in the Library. In the event that it is necessary for the Board to change the date of a regularly scheduled meeting or to hold a special or emergency meeting, advance notice will be posted on the library's website at least seventy-two (72) hours in advance if possible.

Quorum

A majority of the voting members must be physically present at the place where the board meeting is conducted.



Electronic Devices

The Board may use telephone conference, video conference, or similar communication equipment such as Webex, Teams, Zoom, etc, as long as all members of the board and the public can hear all the people who are participating remotely.

Voting

Any voting at a meeting utilizing electronic means shall be taken as a roll call vote that allows each participant to vote individually in a manner audible to all persons participating in the meeting.

Members of the board and the public will be provided with the information to access the meeting three (3) days prior to the meeting.

Adopted: 8/22/22